

PROJECT DESCRIPTION

I. INTRODUCTION: Define the problem or need that your proposal addresses.

II. OBJECTIVES: State the major objectives of your proposed project in measurable terms. Objectives should be related to your project's general goals and directly correlated to budget line items.

1)

2)

3)

4)

III. PROCEDURES: Give a narrative description of how you plan to achieve program objectives by addressing the following components:

1) Activities description or action plan: Specify, in detail, how you plan to achieve each project objective.

2) Facilities: Briefly describe the physical facilities from which your organization will be operating. Are these facilities owned or leased?

3) Target population: Clearly state the areas and populations your project will impact.

4) Linkages:

a) In achieving project goals, will your organization coordinate with or be supported by any other organizations, such as other animal welfare groups, county, state, or municipal support, volunteers, or veterinary services?

Yes _____ No _____ If yes, specify.

b) Will your organization be assisted in this project by funding from another source or by other means of support, such as donations of materials or labor?

Yes ____ No ____ If yes, specify.

c) Describe briefly the experience and qualifications of project director and staff. Attach one additional sheet, if necessary.

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VIII. FINANCIAL INFORMATION: Depending upon your organization's type, please attach copies of the following:

1) Tax returns for last fiscal year or

2) Most recent certified Audit Report or, for government agency,

3) FY 2005 Operating Budget.

Nonprofit organizations should include copy of IRS
Letter of Determination giving Federal Tax I.D. number.

IX. LETTERS OF SUPPORT: **Attach three (3) to complete proposal. Do not submit separately.**

X. NUMBER OF COMPLETE PROPOSAL COPIES REQUIRED: **Eight (8).**
(Includes original.)

XI. APPLICATION PROCEDURES: Complete each section in its entirety, not exceeding length allocated for each section. Attach requested budget and financial information along with three (3) letters of support and mail to:

THE SNYDER FOUNDATION FOR ANIMALS, INC.
Meadow Mill at Woodberry
3600 Clipper Mill Road, Suite 224
Baltimore, Maryland 21211
Attention: Lora Junkin, Executive Director

APPLICATION DEADLINE: All applications must be completed in entirety, accompanied by requested documentation, and postmarked by **January 13, 2006.**

XIII. QUESTIONS: Call Lora Junkin at (410) 366-0787.